

NATIONAL CARGO BIKE SUMMIT



We look forward to welcoming you to [National Cargo Bike Summit 2024](#) Conference.

Details of your exhibitor package can be found below.

Event Details:

- Event Name: National Cargo Bike Summit 2024
- Date: Friday 10th May
- Venue: The KIA Oval
- Address: Surrey County Cricket Club, Kennington, London, SE11 5SS
- Event website: <https://www.cargobikesummit.uk/>

This booking also includes the [London Cargo Bike Outdoor Festival](#) that takes place from 16:00 – 20:00

Each stand will be provided with a table, 2 chairs, linen and will have access to power.

Please be advised that shell schemes will not be used at this event.

Getting to the venue

[Directions](#)

[Nearby Hotels](#)

Please provide your list of attendees to [Landor Conferences](#) no later than **Friday 3rd May 2024**

The address for the delivery of postal items to the venue is:

FAO Conferences & Events Team
National Cargo Bike Summit 2024 C/O Landor LINKS
OEL011490
Jardine Suite
The KIA Oval
London
SE11 5SS

Deliver to the Alec Stewart Gate

- Please ensure any advance deliveries are not made before **Wednesday 8th May**
- Please ensure that the exhibition name is clearly stated along with the date of the exhibition.
- **The KIA Oval and Landor LINKS** will not take responsibility if any consignments are misplaced.

All exhibitors must provide PAT Certification and a Risk Assessment Method Statement (RAMS) to conferences@landor.co.uk by **Friday 3rd May**.

Setup & Teardown

The exhibition takes place in the Jardine Suite located on the ground floor of the JM Finn stand.

[Cargo Bike Summit Floorplan](#)

[London Cargo Bike Outdoor Festival Floorplan](#)

Vehicles are permitted to park in the Car Park inside the ground, however, you will not be allowed to move your vehicle until 20:00 once the London Cargo Bike Festival has finished.

- Exhibitor setup will take place on **Friday 10th May between 07:30 – 08:20**
- Please ensure that your stand is fully set up by the registration start time of **08:30**

- Exhibitors exhibiting in the **London Cargo Bike Festival** taking place in the grounds of the KIA Oval can begin setting up from **14:30**
- Exhibitor teardown can take place once the **London Cargo Bike Festival** closes at **20:00**.
- All exhibitors must be off site from **21:00**

A reminder to those exhibiting outside to bring a 3m x 3m pop up gazebo as these aren't supplied by Landor LINKS.

AV and Furniture

Screen hire is available to hire on a first come first serve basis and must be ordered by Friday 3rd May.

- 55' Full HD LED screen with stand £310
- 65' Full HD LED screen with stand £410

If you are using a cargo bike as a part of your expo stand, you will not be provided with a trestle table due to space constraints. Hence, we request you to let us know about the number of cargo bikes you will be bringing along.

Post Event

- All items that are being returned by courier after the event, must be packed up, labelled, and given to the **KIA Oval** reception team.
- All items must be collected by **10:00 on Monday 13th May**

Thank you for participating in the **National Cargo Bike Summit & Festival** conference!

Queries?

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